

1 The Organisation

The Environmental Planning & Coordination Organisation (EPCO) established by the Housing and Environment Department of the Government of Madhya Pradesh in 1981, its foundation stone was laid by Smt. Indira Gandhi, in the 50 acre "Paryavaran Parisar". Over the years, EPCO has steadily grown to become the State's premier organization for environment related matters. It has worked closely with the State Government on various projects; yet it has established its own identity as an autonomous organization. It is a think-tank for environmental matters, but is also project oriented.

His Excellence, the Governor of Madhya Pradesh, is the President of the Organisation, where as Hon'ble Chief Minister and Hon'ble Minister Housing & Environment Department, are Vice Presidents. Principal Secretary, Housing & Environment Department is the Director General and Chairman of the Governing Council of EPCO. Executive Director is the executive head of the organisation.

Aims and Objectives

- Assist and advice the Government of MP in formulation and implementation of environmental policy for the state.
- Create public awareness with regard to environmental aspects.
- Assist and advice Government of MP and other agencies in the management of human environment including inter - alia.
- Assist in environmental impact assessment studies.
- Offer consultancy services in regard all matters pertaining to environment
- Liase with other national and international agencies working in the field of environment.

Through its wide-ranging, multi-pronged activities, it has played a pioneering and catalytic role in raising environment consciousness.

2 Powers and duties of its officers & employees

Executive Director

- Subject to the rules, regulation, Bye laws and Resolutions of the Governing Council of EPCO the Executive Director is responsible for proper administration of the organisation and for the conduct of the staff.
- The Executive Director functions subject to the general superintendence, direction and control of the chairman of the Governing Council of EPCO. He is responsible for convening the meetings. He shall coordinate and supervise all the projects and ensure their successful completion and implementation.
- The Executive Director performs day to day activities of the organisation as an Administrative Head.

Technical & Scientific Officers:

- To perform all technical and scientific works to achieve objectives of the EPCO or the works assigned by the Executive Director.

Account Officers:

- To maintain the accounts of the EPCO.

Employee:

- Supporting staff – give assistance to the officers.

3 The procedure followed in the decision making process including channel of supervision and accountability

The general supervision of the affairs of the organisation is vested in the Governing Council of the organisation. It expressly provides all the duties, powers, functions and rights whatsoever, consequential or incidental to carry out the objectives of the organisation. The Governing Council is bound to carry out any direction the state government gives from time to time. The Governing Council is answerable to the general body of the organisation.

4 Norms set for Discharge of Function

1. The Director General, who shall be the Chairman of the Governing Council, shall preside over its meeting.
2. The Governing Council shall meet at such intervals and as such times and places as it may deem fit but in any case not less than four times in a year.
3. Four members of the council shall form the quorum.
4. The powers and duties of the council in general include all such powers necessary for day to day discharge of the activities of the organization in pursuance of its aims and objectives. The council may delegate any of its power to Director General or any other officer of EPCO.
5. Subject to the general control and direction of the General Body. The Council shall be responsible for the management and administration of the affairs of EPCO, in accordance with these regulations and rules made there under for the furtherance of its objectives, and shall have all powers, which may be necessary or expedient for the purpose.
6. Without prejudice to the generality of the powers conferred by the foregoing clause, the council shall have the power to.
 - i. Take decision on applications for membership:
 - ii Prepare and execute detailed plans and programme for the furtherance of the objectives of EPCO.
7. Receive, have custody of and expand the funds of EPCO and manage the properties of EPCO.

8. Appoint and control such staff as may be required for the efficient management of the affairs of the EPCO and regulate their recruitment and conditions of service.
9. Enter into agreement for and on behalf of EPCO.
10. Sue and defend all legal proceedings on behalf of EPCO.
11. Appoint committees for disposal of any business. of EPCO or for advice in any matter pertaining to EPCO and make adopt and vary from time to time rules for the functioning of and for any purposes connected with' the management and administration of the affairs of EPCO and for furtherance of its objectives.
12. The council may constitute functional committee and sub committees for performing such functions as it may specify.

In furtherance of its aims and objectives EPCO may

1. Acquire by gift, purchase, exchange or hire or sell, transfer mortgage, demise, disposal of or otherwise deal with any land, building, easement, movable or immovable property, estate or interest within the .frame work of section 21 of the Societies Registri Karan Adhinyam, 1973.
2. Borrow and raise money with or without securities or on the security of mortgage charge, hypothecation or pledge all of or any of the movable or immovable properties belonging to EPCO or in any other manner whatsoever.
3. Give scholarships and research assistance or institute awards in the field of environment.
4. Invest and deal with any money of EPCO not immediately required, in such manner as may be from time to time, be determined.
5. Levy charges, fees or contribution on member or other persons for services rendered by EPCO.

Provided that any profits earn by EPCO through any of its activities shall be utilized solely for furthering its aims and objects and shall neither be distributed or paid nor transferred directly or indirectly by way of dividends, bonus or otherwise to its members.

Provided, however, that nothing shall prevent the payment in good faith of remuneration to any member organization or other persons in return for any services rendered to EPCO.

5 The rules, regulations, instruction, manual and records held by it or under its control or used by its employees for discharging its functions

1. The Governing Council may, from time to time, make rules for carrying out the purposes of these Regulations. The rules thus framed shall be placed before

the General Body in its meeting next following and the General Body may make such modifications therein as it may deem fit.

2. Without prejudice to the generality of clause 1 and subject to the provisions of these Regulations, the rules may provide for all or any of the following matter, namely:
 - i. Qualifications and membership fee for different categories of members.
 - ii. Powers and duties of the Director General, Executive Director and other Employees of EPCO.
 - iii. Scales of pay and rules of recruitment, promotion and other conditions of service of the employees of EPCO.
 - iv. The constitution of a pension or provident fund and establishment of an Insurance scheme and provision of gratuity and other benefits for the Employees of EPCO.
 - v. The administration of endowments and institution of fellowships, Scholar--ships, etc.
3. Subject to the provisions of the Regulations and Rules, the Council may frame bye-laws for all or any of the following matters:
 - i. The admission of students of the course by EPCO.
 - ii. Academic distinctions to be awarded by EPCO and the qualifications and thereof.
 - iii. The fees to be charged for courses of study, examinations, consultancy etc.
 - iv. Conditions for the award for fellowships, scholarships, etc.
 - v. The mode of execution of contracts or agreements by or on behalf of EPCO.

6 A statement of categories of documents that are held by it or under its control

- The Organisation is basically a technical organisation and produces the following categories of documents
- Environmental Status Report
- Project Reports
- Scientific Study Reports
- Architectural Environmental Designs
- Annual Report
- Environmental Periodicals etc.

- Within 30 days after the holding of the Annual General Meeting following shall be filed, with the Registrar of Societies:
 - i. A list of the names, addresses and occupations of the members of the various committees, the Chairman, the Vice Chairman and other office bearers of the organisation.
 - ii. An annual report of the previous year, and
 - iii. A copy each of the balance sheet and of the auditor's report certified by the auditor.
- The account of the organisation is audited once in a year by Chartered Accountant who is appointed by Governing Council. He prepares a balance sheet and also a report showing the exact state of financial affairs. Besides this the audit is also carried out by Accountant General of India from time to time.
- The organisation maintains proper computerised record of accounts indicating all sum of money received and source thereof and all sums of money expended by the organisation.
- Assets and liabilities of the organisation are also maintained.
- Accounting year of the organisation is maintained from 1st april to 31st March next year provided that the remaining part of the current financial year will be treated as full accounting year.
- Every member of the organisation has the right of inspection of the accounts and registers maintained by the organisation and proceedings of the meetings of the organisation during office hours and after prior notice and auditor's report for the previous year and the budget of the current year and placed the same with its own recommendations before the organisation.

7 The particulars of any arrangement that exist for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof

In relation to policy formulation the General Body of the organisation is the apex body which has members from public. This body is the forum for policy formulation in consultation with its members from public. The detail of General Body is given below:

1. The General Body shall consist of the following
 - i. His Excellence, The Governor of MP is the President of the Organisation, where as Hon'ble Chief Minister and Hon'ble Minister Housing & Environment Department are Vice Presidents.
 - ii. Two persons nominated by each member organization
 - iii. All sitting members of Governing Council

- iv. Such other persons as may be nominated by the State Government.
 - v. Provided that Associate Members, Associates and Fellows may attend and participate in the discussions of the General Body but shall not be entitled to vote.
2. There shall be an Annual General Meeting of EPCO once in every financial, year.
 3. The President may whenever he thinks fit and shall upon the requisition of not less than one third of the members of the General Body, call a special General Meeting.
 4. All questions coming up before the meeting shall be, decided by the majority of votes of the members present and in the case of equality of votes, the person presiding over the meeting shall have a second or casting vote.
 5. The minutes of the proceedings of each meeting shall be drawn up by the Executive Director and on approval by the person presiding, shall be circulated to the members of EPCO.

8 A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;

- I. As stated in para 7, there is General Body which controls and direct the Governing Council.
- II. The Governing Council is responsible for the management and administration of the affairs of the EPCO for furtherance of its objective the members of the Governing Council. The members of the Governing Council are given below :
 1. The Director General who shall be the Chairman of the Governing Council and shall preside over its meetings
 2. Secretary, Government of Madhya Pradesh Environment Department.
 3. Secretary, Government of Madhya Pradesh; Finance Department.
 4. Secretary, Government of Madhya Pradesh, Forest Department.
 5. Vice-Chancellor, Bhopal University.
 6. Director, Town and Country Planning, Madhya Pradesh.
 7. Chairman, Madhya Pradesh Pollution Control Board.
 8. One other officer of an environment related department nominated by the State Government.

9. One representative of the Government of India, Ministry of Environment and Forests Environment.
 10. Director, National Environment Engineering Research Institute, Nagpur or his nominee.
 - 11 .One environmentalist of national eminence nominated by the State Government
 - .12 Executive Director of EPCO, who shall be Secretary of the Governing Council.
 13. Two members elected annually from among the Members of EPCO, in accordance with rules that may be prescribed under regulation 12.
 14. One member elected annually from among the Associate Members of EPCO, in accordance with rules that may be prescribed under regulation 12.
 15. One member elected annually from among the Associates of EPCO, in accordance with rules that may be prescribed under regulation 12.
- III Member of the Council at serial numbers 8 and 11 shall hold office for a period of one year and shall be eligible for re-nomination.
- IV The Council may co-opt either generally or for a particular meeting, persons not exceeding two if it so considers necessary for efficient disposal of business. The co-opted member shall have all the rights of a member.
- V The Council shall meet at such intervals and at such times and places as it may deem fit but in any case not less than four times in a year.
- VI Four members of the Council shall form the quorum.
- VII The powers and duties of the Council shall, in general, include all such powers necessary for the day-to-day discharge of the activities of EPCO in pursuance of its aims and objects. The council may delegate any of its powers to Director General or to any other officer of EPCO.
- VIII As mentioned in para 4.12 the Governing Council may constitute functional committee and sub committees for performing such functions as it may specify. Each committee shall have convener and such other members as the council may deem fit.

9 Directory of staff

Directory of employees of EPCO indicating designation, class, name, posting, date of first appointment, and qualification of employees of (As on 01-09-11)

S. No.	Designation	Class	Name of the Employee	Category	Date of 1 st Appoint.	Qualification
1	2		3	4	5	6
1.	Director General	IAS	Shri Iqbal Singh Bains	NA	02.12.10	IAS
2.	Executive Director	IAS	Shri Manohar Dubey	NA	20.06.11	IAS

A	Research & Training Division					
3.	Director (Research)	I	Dr. U R Singh	NA	02.08.11 (On Contract for 6 months)	M.Sc., Ph.D, Ex Officiating Director (Res & Training)
4.	Director (Training)	I	Shri Ambrish Shrivastava	NA	01.08.11 (On Contract for 2 years)	Ex Dy Secretary, Mantralaya, Bhopal
5.	Senior Research Officer					
	1. Research	II	1. Dr Vinita Vipat (LCA)	General	26.06.82	M.Sc., M.Phil, Ph.D.
		II	2. Dr R P Singh	General	22.06.82	M.Sc., Ph.D.
		II	3. Dr Sanjeev Sachdev	General	21.06.82	M.Sc., M.Phil, Ph.D.
		II	4. Dr U M Shukla	General	21.06.82	M.Sc. , Ph.D
		II	5. Shri R P Pyasi (EPCO Rural)	General	21.06.82	M.Sc., M.Phil
	2. Coordination	II	Dr Sadhana Tiwari	General	21.11.81	M.A., Ph.D.
6.	Economic Planner	II	Shri Pradeep Sharma	General	01.12.82	M.A. with specialization of Regional Planning
7.	OSD (Industrial Liasoning)	II	Dr. Abha Sinha	General	09.06.87	M.Sc., B.Ed. Ph.D.
8.	Research Officer	III	1. Shri Alok Nayak (LCA)	General	07.03.95	M.Sc.
		III	2. Shri Mahesh Mishra	General	07.03.95	M.Sc.
		III	3. Dr R K Jain	General	07.03.95	M.Sc. , Ph.D.
		III	4. Shri Lokendra Thakkar (LCA)	General	07.03.95	M.Sc., M.Phil
B	Planning Division					
9.	Chief Architect	II	1. Smt. Sandhya Vyas	General	12.05.86	B.Arch
10.	Architect	II	2. Smt Vinita Verma	General	01.05.87	B.Arch.
		II	3. Smt Anita Verma	General	27.04.87	B.Arch.
	Asstt. Architect	II	1. Smt Monika Shrivastava	General	27.09.84	Dip. in Arch., Degree in Arch. from Indian. Inst of Arch.
11.	Structural Engg.	II	Shri Anoop Shrivastava	General	18.10.82	B.E., M.Tech
12.	Project Supervisor (Engineer)	II	Shri J P Namdeo	O B C	27.05.88	B.E.(Civil)
13.	Draftsman	III	1. Smt Saptami Prasad	General	21.04.87	SSLC, Dip. in Civil
		III	2. Smt Meena Sirolely	General	21.04.87	Dip. in Arch.

		III	3. Smt Priya Bahuguna	General	21.04.87	HSSC, Dip. in Arch.
		III	4. Smt Vandhana Upadhyay	General	16.06.88	HSSC, Dip. in Arch.
		III	5. Smt Mini Jain	General	21.06.88	HSSC, Dip. in Arch
		III	6. Smt Rashmi Khare	General	10.09.90	B.Sc., Dip. in Arch.
		III	7. Shri Stanly Varghese	General	28.12.85	SSLC, ITI (Draftsman)
14.	Surveyors/ Investigator	III	1. Shri Rajesh Shri Raikwar	General	12.06.87	Dip. in Civil Engg.
		III	2. Manohar Patil	General	16.06.87	Dip. in Civil, AMIE(Civil) M.Tech.
		III	3. Shri Rajesh Mishra	General	22.06.87	Dip. in Civil Engg.
15.	Quantity Surveyor	III	Shri D K Jain (Dep.)	General	07.08.87	Dip. in Civil Engg., B.E.
16.	Sub Engineer	III	Shri Sanjay Pandey	General	16.06.98	Dip. in Civil Engg.
17.	Modellor	III	Shri Safa S.Mawal	General	28.12.85	HSSC
18.	Graphic Designer	III	Shri Javed Ayub	General	10.12.82	HSSC, ZGD(Fine Art & Design)
19.	Ferro Printer	III	Shri Vimal Godre	General	11.03.83	VI th passed
C	Computer Division					
20.	Dy. Director / System Analyst	I	Shri C P Gupta	General	01.01.84	M.Sc.
21.	Asstt. Programmer	III	1.Smt Annamma Varghese	General	17.04.87	B.A., Data Entry Course
22.	W.P.O.	III	Smt Suman Gurjar (Assistant)	O B C	13.04.88	HSSC, Typing (Hindi) passed
23.	Data Entry Operator	III	T.P.Mishra (Addl. Charge)	NA	NA	
D	Library Division					
24.	Information Officer- cum- Editor	II	Shri H K Hayaran	O B C	12.06.87	B.Sc., M.L.I.Sc
25.	Asstt.Librarian	III	Shri R K Shrivastava	General	05.04.85	B.Sc. M.A., M.Lib. I.Sc
26.	Library Assistant	III	Shri Rajnish Sharma (LCA)	General	01.08.87	B.Com.
E	Accounts Division					
27.	Accounts Officer	II	Shri Mantosh Guha	General	01.06.83	M.Com. LLB Acctts. Training passed, PG Dip. in Bus. Mgnt
28.	Asstt. Accounts. Officer	III	Shri A K Das (LCA)	General	28.11.85	B.Com, Acctts. Training passed
29.	Accountant	III	Smt Valsamma Thomas (LCA)	General	01.02.83	Intermediate, Typing (Eng.) & Acctts. Training passed

30.	Auditor	III	Shri B S Sahu (EPCO Rural)	O B C	11.11.82	HSSC, Typing (Hindi) passed
31.	Budget Asstt.	III	Shri P K Arya (Addl Charge of Asst Account officer)	General	30.07.87	M.Com, LSGD,LLB, MPSAS
32.	Accounts Assistant	III	1. Shri R K Jain	General	11.12.90	B.Com., Typing (Hindi) passed
		III	2. Shri Vinod Kumar Shukla (UDC)	General	22.04.87	HSSC, Typing (Hindi) passed
			3. Smt Annie Mathai (UDC)	General	29.12.95	HSSC, Dip. in Gen.Nursing
33.	Cashier	III	Shri Ashok Khurdelia	General	11.12.90	B.Com.
34.	Jr.Budget Assistant	III	Shri Udai Bhan Napit (UDC)	O B C	08.02.95	M.A., Typing (Hindi) passed
35.	Jr. Asstt.	III	Shri Manoj Nikose (LCA)	S C	22.04.87	HSSC, Typing (Hindi) passed
F	Administrative Division					
36.	Admn.Officer	II	Shri Rajendra Singh	General	29.01.82	B.A.
37.	Asstt.Admn.Office r (P)	III	Smt Suman Gurjar (Addl.Charge)	NA	NA	NA
38.	Asstt.Admn.Office r (E)	III	Shri Ayaz Khan (Addl.Charge)	NA	NA	NA
39.	Private Secretary	III	1. Smt Leelamma Philip	General	01.12.82	HSSC Shorthand & Typing (Eng.) passed
		III	2. Shri P S Rathore	General	01.11.83	M.A. Shorthand & Typing (Hindi) passed
40.	Personal Assistant	III	1. Smt Annamma Antony	General	27.12.84	M.A., Shorthand & Typing (Eng.) passed
		III	2. Ms Duffrine Chacko	General	21.03.86	M.Com., Shorthand & Typing (Eng.) passed
41.	Stenographer	III	1. Smt Vanja Chandran	General	30.10.86	B.A., Shorthand & Typing (Eng.) passed
		III	2. Shri S K Soni	OBC	25.02.88	M.A. ITI (Shorthand & Typing - Hindi) passed
		III	3. Smt Saroja Warriar (LCA)	General	11.12.90	M.A., Shorthand & Typing (Eng.) passed
		III	4. Shri Ashutosh Pagare (LCA)	General	14.07.88	B.Com., Shorthand & Typing (Hindi) passed
42.	Admn.Astt cum Word Process Operator	III	Shri Mangilal Sikalwar	S.C.	01.10.83	HSSC, Typing (Hindi/English) passed, Dip. in Office Automation

43.	Store Keeper	III	Shri Ayaz Khan	General	13.04.87	B.A., Typing (Hindi/English) & Acctts Training passed
44.	Assistant	III	1. Shri Sunil Pandey	General	07.07.82	HSSC, Typing (Hindi) passed
		III	2. Smt Govindi Singh	General	06.04.87	M.A., Typing (Hindi) Acctts Training passed
45.	Receptionist	III	Smt Richa Choubey	General	10.08.87	HSS(10+2), B.A. 1 st year
46.	Admn. Assistant	III	1. Shri B K Sahu	O B C	06.01.89	B.A. LLB, Typing (Hindi) passed
		III	2. Smt Anita Pandit	General	11.12.90	M.A., Typing (Hindi) passed
		III	3. Shri Rajmani Bajpai	General	08.02.95	M.Com., Typing (English) passed, Certificate in Computer Application
47.	Inventory Assistant	III	Shri Vithal Pawar (LCA)	S.C.	22.04.87	HSSC, Typing (Hindi) passed
48.	UDC II	III	1. Shri R K Rai	General	11.12.90	M.A., Typing (Hindi) passed
		III	2. Shri Sanjeev Rathore	General	11.12.90	HSSC, Typing (Hindi) passed
49.	Jr Assistant	III	1. Shri A K Mehta	General	09.01.89	B.A., Typing (Hindi) passed
		III	2. Shri Sharif Khan (LCA)	General	19.05.04	HSSC, Typing (Hindi) passed
		III	3. Shri Rambhuvan Patel (EPCO Rural)	O B C	12.11.82	HSSC, Typing (Hindi) passed
		III	4. Shri Kautik Rao	S.C.	01.10.83	HSSC, Typing (Hindi) passed
50.	Driver	III	1. Shri Nirbhay Singh	O B C	06.09.82	5 ^h Passed
		III	2. Shri Ajay Singh	General	01.04.86	HSSC
		III	3. Shri Bhagwat Singh	General	13.04.88	VII th passed
		III	4. Shri Chhedilal Kushwaha	O B C	16.06.98	5 th Passed
		III	5. Shri Liyaqat Khan (LCA)	General	19.05.04	5 th Passed
		III	6. Rohini Prasad	General	19.05.04	5 th Passed
		III	7. Shri Jaspal	O B C	19.05.04	5 th Passed
		III	8. Kailash Chandra (Add. Charge)	NA	NA	
51.	Electrician	III	Shri Avinash Jivtode	S.C.	16.06.98	HSSC, Dip. in Elec. exam passed (Industrial, overhead Underground & Domestic License) from MP Licensing Board

52.	Daftari	IV	Shri Gendalal	S.C.	06.08.83	5 th Passed
53.	Mali	IV	1. Shri Jagram Rathore	O B C	06.02.95	HSSC
54.	Chowkidar	IV	1. Shri Vakil Pawar	O B C	06.02.95	VI th passed
55.	Room cum Record keeper	IV	Shri Sohan Singh (Peon)	General	14.04.88	HSS (10+2)
56.	Peon	IV	1. Shri R B Bharti	O B C	15.02.84	VIII th passed
		IV	2. Shri Adhya Singh (LCA)	General	15.02.84	HSS(10+2)
		IV	3. Shri Rambali Pal	O B C	15.03.85	5 th passed
		IV	4. Shri Haricharan	S.C.	28.12.85	VIII th passed
		IV	5. Shri Shyam Sunder	O B C	23.04.87	VIII th passed
		IV	6. Shri Kailash Chandra Bundela	O B C	23.04.87	VII th passed
		IV	7. Shri Kamlesh Rathore (LCA)	O B C	23.04.87	HSSC
		IV	8. Shri Triyugi Prasad Mishra	General	08.02.95	B.A. Typing(Hindi) and CIC (IGNAU) passed
		IV	9. Shri Baban Kumar	S.C.	06.02.95	VII th passed
		IV	10. Shri Shyam Dev Verma	O B C	06.02.95	HSS(10+2), Typing (Hindi) passed
		IV	11. Shri Rajendra Pawar (LCA)	OBC	06.02.95	IX th passed
		IV	12. Shri Mangilal Malviya (LCA)	OBC	06.02.95	B.A., Typing (Hindi) passed
		IV	13. Shri Ram Chandra Rai	OBC	06.02.95	5 th passed
		IV	14. Shri Vijay Kumar Malviya (LCA)	SC	06.02.95	HSSC
		IV	15. Smt Koushaliya Meena	O B C	30.12.02	5 th Passed
		IV	16. Shri Laxman Singh Lodhi	O B C	29.06.10	4 th Passed
		IV	17. Shri Mansingh Mehtar	S C	29.06.10	7 th Passed
		IV	18. Shri Jagdish Prasad Pal	OBC	29.06.10	H.S.S.C. passed
		IV	19. Shri Mahesh Kumar Choudhary	S.C.	29.06.10	H.S.S.C. passed
		IV	20. Shri Krishna Mani Tiwari	General	29.06.10	H.S.S.C. passed
		IV	21. Shri Munna Lal Patel	OBC	29.06.10	H.S. Passed
		IV	22. Shri Om Pal	SC	29.06.10	5 th Passed
		IV	23. Smt Radha Bai	S.C.	31.07.10	Nil

57.	Sweeper	IV	1. Shri Ramprasad	S.C.	25.08.89	IV th passed
		IV	2. Shri Brij Lal	S.C.	19.05.04	VI th passed

Note :

1. Dep. - Deputation
2. LCA - Lake Conservation Authority

10 Status Indicating Designation, Name of the Employee, Present pay scale, Grade Pay and total Emoluments (As on 13-12-10)

S. No	Designation	Name of the Employee	Present Pay-Scale	Grade Pay	Total Emolum. (Rs)
1	2	3	6	7	8
1	Director General	Shri Iqbal Singh Bains	NA	NA	NA
2	Executive Director	Shri Manohar Dubey	37400-67000	8700	102431
A	Research and Training Division				
3	Director Research	Dr U R Singh (On contract Basis)	-	-	50700 (Fixed)
4	Director Training	Shri Ambrish Shrivastava (On contract Basis)	-	-	33973 (Fixed)
5	Senior Research Officer				
	1. Research	1. Dr Vinita Vipat (LCA)	37400-67000	8700	NA
		2. Dr R P Singh	37400-67000	8700	77532
		3. Dr Sanjeev Sachdev	15600-39100	7600	60332
		4. Dr U M Shukla	15600-39100	7600	59102
		5. Shri R P Pyasi (EPCO Rural)	15600-39100	7600	59717
	2. Coordination	Dr Sadhana Tiwari	15600-39100	7600	60302
6	Economic Planner	Shri Pradeep Sharma	15600-39100	7600	59129
7	OSD (Industrial Liasoning)	Dr. Abha Sinha	15600-39100	6600	57895
8	Research Officer	1. Shri Alok Nayak (LCA)	15600-39100	6600	NA
		2. Shri Mahesh Mishra	15600-39100	6600	46707
		3. Dr R K Jain	15600-39100	6600	46757
		4. Shri Lokendra Thakkar (LCA)	15600-39100	6600	NA
B	Planning Division				
9	Chief Architect		37400-67000	8700	NA

10	Architect	1.Smt. Sandhya Vyas	15600-39100	7600	57412
		2.Smt Vinita Verma	15600-39100	7600	57865
		3. Smt Anita Verma	15600-39100	7600	57895
	Asstt. Architect	1.Smt Monika Shrivastava	15600-39100	6600	49939
11	Structural Engg.	Shri Anoop Shrivastava	37400-67000	8700	78804
12	Project Engg		15600-39100	7600	NA
13	Project Supervisor (Engineer)	Shri J P Namdeo	15600-39100	6600	47832
14	Draftsman	1. Smt Saptami Prasad	15600-39100	5400	37764
		2. Smt Meena Siioley	15600-39100	5400	37764
		3. Smt Priya Bahuguna	15600-39100	5400	37764
		4. Smt Vandhana Upadhyay	15600-39100	5400	37206
		5. Smt Mini Jain	15600-39100	5400	37206
		6.Smt Rashmi Khare	15600-39100	5400	33599
		7.Shri Stanly Varghese	9300-34800	4200	31524
15	Surveyors/ Investigator	1.Shri Rajesh Raikwar	15600-39100	5400	37739
		2.Manohar Patil (LCA)	15600-39100	5400	NA
		3.Shri Rajesh Mishra	15600-39100	5400	37739
16	Quantity Surveyor	Shri D K Jain (Deputation)	15600-39100	5400	NA
17	Sub Engineer	Shri Sanjay Pandey	9300-34800	4200	27846
18	Modellor	Shri Safa S.Mawal	9300-34800	4200	30892
19	Graphic Designer	Shri Javed Ayub	5200-20200	2800	28931
20	Ferro Printer	Shri Vimal Godre	5200-20200	2800	20999
C	Computer Division				
21	Dy. Director (System Analyst)	Shri C P Gupta	15600-39100	7600	57865
22	Asstt.Programmer	1.Smt Annamma Varghese	9300-34800	3200	25667
23	W.P.O.	Smt Suman Gurjar (Assistant)	5200-20200	2800	22468
24	Data Entry Operator	T.P.Mishra (Addl. Charge)	NA	NA	NA
D	Library Division				
25	Information Officer- cum- Editor	Shri H K Hayaran	15600-39100	6600	55307
26	Asstt.Librarian	Shri R K Shrivastava	15600-39100	5400	36064
27	Library Assistant	Shri Rajnish Sharma (LCA)	9300-34800	3200	NA

E	Accounts Division				
28	Accounts Officer	Shri Mantosh Guha	15600-39100	5400	39585
29	Asstt.Acctts. Officer	Shri A K Das (LCA)	9300-34800	4200	NA
30	Accountant	Smt Valsamma Thomas (LCA)	5200-20200	2800	NA
31	Auditor	Shri B S Sahu (EPCO Rural)	5200-20200	2800	24881
32	Budget Asstt.	Shri P K Arya (Addl Charge of Asst Account officer)	5200-20200	2800	26855
33	Accounts Assistant	1. Shri R K Jain	5200-20200	2400	18407
		2. Shri Vinod Kumar Shukla (UDC)	5200-20200	2400	17450
		3. Smt Annie Mathai (UDC)	5200-20200	2400	17450
34	Cashier	Shri Ashok Khurdelia	5200-20200	2400	17810
35	Jr.Budget Assistant	Shri Udai Bhan Napit (UDC)	5200-20200	2400	17810
36	Jr. Asstt.	Shri Manoj Nikose (LCA)	5200-20200	2400	NA
F	Administrative Division				
37	Admn.Officer	Shri Rajendra Singh	15600-39100	5400	33328
38	Asstt.Admn.Officer (P)	Smt Suman Gurjar (Addl.Charge)	NA	NA	NA
39	Asstt.Admn.Officer (E)	Shri Ayaz Khan (Addl.Charge)	NA	NA	NA
40	Private Secretary	1.Smt Leelamma Philip	9300-34800	4200	35478
		2. Shri P S Rathore	9300-34800	4200	30391
41	Personal Assistant	1. Smt Annamma Antony	9300-34800	3600	27992
		2. Ms Duffrine Chacko	9300-34800	3600	27992
42	Stenographer	1.Smt Vanja Chandran	5200-20200	2800	23150
		2.Shri S K Soni	5200-20200	2800	21858
		3. Smt Saroja Warriar (LCA)	5200-20200	2800	NA
		4. Shri Ashutosh Pagare (LCA)	5200-20200	2800	NA
43	Admn. Asst cum Word Process Operator	Shri Mangilal Sikalwar	5200-20200	2800	22318
44	Store Keeper	Shri Ayaz Khan	5200-20200	2800	22308

45	Assistant	1. Shri Sunil Pandey	5200-20200	2800	17754
		2.Smt Govindi Singh	5200-20200	2800	22670
46	Receptionist	Smt Richa Choubey	9300-34800	4200	30098
47	Admn. Assistant	1.Shri B K Sahu	5200-20200	2400	19139
		2.Smt Anita Pandit	5200-20200	2400	18805
		3.Shri Rajmani Bajpai	5200-20200	2400	17810
48	Inventory Assistant	Shri Vithal Pawar (LCA)	5200-20200	2400	NA
49	UDC II	1.Shri R K Rai	5200-20200	2400	18903
		2.Shri Sanjeev Rathore	5200-20200	2400	12349
50	Jr Assistant	1.Shri A K Mehta	5200-20200	2400	17450
		2. Shri Sharif Khan (LCA)	5200-20200	1900	NA
		3.Shri Rambhuvan Patel (EPCO Rural)	5200-20200	1900	15003
		4. Shri Kautik Rao	5200-20200	1900	15713
51	Driver	1. Shri Nirbhay Singh	5200-20200	2800	22324
		2. Shri Ajay Singh	5200-20200	2800	20589
		3. Shri Bhagwat Singh	5200-20200	2800	19910
		4. Shri Chhedilal Kushwaha	5200-20200	2400	16373
		5. Shri Liyaqat Khan (LCA)	5200-20200	1900	NA
		6. Rohini Prasad	5200-20200	1900	NA
		7. Shri Jaspal	5200-20200	1900	13759
		8. Kailash Chandra (Add. Charge)	NA	NA	NA
52	Electrician	Shri Avinash Jivtode	5200-20200	2400	17490
53	Daftari	Shri Gendalal	5200-20200	1900	15447
54	Mali	1. Shri Jagram Rathore	4440-7440	1300	14131
55	Chowkidar	1. Shri Vakil Pawar	4440-7440	1300	14281
56	Room cum Record keeper	Shri Sohan Singh (Peon)	5200-20200	1800	14069
57	Peon	1.Shri R B Bharti	5200-20200	1900	15354
		2. Shri Adhya Singh (LCA)	5200-20200	1900	NA
		3.Shri Rambali Pal	5200-20200	1800	15749
		4.Shri Haricharan	5200-20200	1800	15881
		5.Shri Shyam Sunder	5200-20200	1800	14666
		6.Shri Kailash Chandra Bundela	5200-20200	1800	14356

		7. Shri Kamlesh Rathore (LCA)	5200-20200	1800	NA
		8. Shri Triyugi Prasad Mishra	5200-20200	1800	14078
		9. Shri Baban Kumar	5200-20200	1800	14131
		10. Shri Shyam Dev Verma	5200-20200	1800	13928
		11. Shri Rajendra Pawar (LCA)	5200-20200	1800	NA
		12. Shri Mangilal Malviya (LCA)	5200-20200	1800	NA
		13. Shri Ram Chandra Rai	5200-20200	1800	13928
		14. Shri Vijay Kumar Malviya (LCA)	5200-20200	1800	NA
		15. Smt Koushaliya Meena	4440-7440	1300	11396
		16. Shri Laxman Singh Lodhi	4440-7440	1300	8888
		17. Shri Mansingh Mehar	4440-7440	1300	8888
		18. Shri Jagdish Prasad Pal	4440-7440	1300	8888
		19. Shri Mahesh Kumar Choudhary	4440-7440	1300	8888
		20. Shri Krishna Mani Tiwari	4440-7440	1300	8888
		21. Shri Munna Lal Patel	4440-7440	1300	8888
		22. Shri Om Pal	4440-7440	1300	8888
		23. Smt Radha Bai	4440-7440	1300	8888
58	Sweeper	1. Shri Ramprasad	5200-20200	1800	14201
		2. Shri Brij Lal	4440-7440	1300	11014

11 The total budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and report on disbursements made

No establishment grant is provided by the State government the funds are provided in project mode by the State Government. The organisation receives major funds in the form of grant in aid mainly from Ministry of Environment and Forests, GoI. Besides this the funds are also made Available to the organisation as grant in aid under bilateral/ multilateral assistance. EPCO also generate funds through consultancy services.

Budget details of the ongoing Projects / Schemes (except consultancy projects) of the organisation (As on 01-09-11) are as follows:

S No	Name of Projects	Receipt 10-11 (Rs in lakhs)	Expend. 09-10 (Rs in lakhs)	Receipt / likely to Receive 10-11 (Rs in lakhs)	Expenditure (as on 31.08.11 in Rs. lakhs)
	MP State Sector Projects				
1.	Research, Education & Training	222.50	205.58	222.60	89.72
2.	Conservation of Urban Water Bodies	47.70	71.49	150.00	82.46
3.	Indira Gandhi Fellowship for Environment Improvement & Management	2.25	2.30	2.25	0.32
4.	State Environmental Impact Assessment Authority & State Environmental Assessment Committee	42.95	39.99	49.39	17.19
5.	Clean Development Mechanism (Carbon Trading)	101.83	122.46	117.00	30.00
6.	Training Programme for Beneficiaries of Scheduled Tribes and other traditional dwellers(Recognition of Forests Rights Act 06)	54.00	50.55	70.00	27.79
	Central Sponsored Projects***				
7.	National Lake Conservation Plan - Shivpuri Lakes	74.98 224.92*	3.92	123.76	11.41
8.	National Lake Conservation Plan - Sagar	0.00	5.33	0.00	0.09**
9.	National River Conservation Plan - Mandakini River, Chitrakoot	41.00	10.33	83.00	6.64
10.	National River Conservation Plan - Narmada River Hoshangabad	0.00	11.51**	0.00	4.94
11.	National River Conservation Plan- Beehar River	0	7.12**	0.00	7.08
	Central Sector Projects***				
12.	National Green Core (NGC)	341.25	371.50**	341.25	21.76
13.	National Environmental Awareness Campaign(NEAC)	65.51	68.40**	90.00	1.68

14.	Management Action Plan of Pachmarhi Biosphere Reserve :10-11	23.29	21.45	75.00	1.53
15.	Management Action Plan of Achanakmar-Amarkantak Biosphere Reserve:08-09	24.23	44.42	75.00	0.04
	Bilateral/ Multilateral Projects				
16.	Strengthening of MP Climate Change Cell through UNDP	50.00	81.93**	100.00	14.12
17.	Research Study on Vulnerability Assessment & Adaptation Strategy through Development Alternative	0.00	0.29**	10.00	-
	Others				
18.	Study of Pteridophytic flora of Pachmarhi Biosphere Reserve	2.52	2.30	1.00	0.71
19.	EMI Training DPIP Phase-2	0.00	0.00	8.00	3.96
20.	Workshop Paper Recycle Unit (P)	8.62	1.07	8.00	1.07

* K-deposit

** Expenditure met from unutilized funds of pervious years

*** The expected receipts given during financial year 11-12 are tentative. It may change as per funds to be released by the concerned agencies.

12 The manner of execution of subsidy programmes, including the amounts allocated and the details of the beneficiaries of such programmes

Organisation does not execute any subsidy program.

13 Particular of recipient of concessions permits or authorisation granted by it

Nil in view of Point no. 12

14 Details in respect of electronic information

The following information is available in electronic form

- a. E.S.R.
- b. Indira Gandhi Fellowship
- c. Activities of the Organisation etc.

15 Facilities of library and documentation available to public

The organisation has a well stocked and growing library with wide range of national and international journals and adequate reprographic facilities. The library has more than 4000 volumes on various environmental subjects like environmental conservation, forestry, wildlife, agriculture, sustainable development, climatic change, bio-diversity, Architecture, Engineering etc. Individual stationed at Bhopal and concerned with the environment can avail the limited library membership on introduction by an eminent person. The annual membership fee is only Rs. 200/- p.a. Member has to keep a security deposit of Rs. 500/- per book (maximum two books) for borrowing facility. For library membership application forms click your mouse on following link.

16 Name, Designation and details of public information officers

Lok Pradhikari

Shri Iqbal Singh Bains, Director General, EPCO
Paryavaran Parisar, E5, Arera Colony, Bhopal ph. 0755 – 2466859

Appellate Authority

Shri Manohar Dubey, Executive Director, EPCO
Paryavaran Parisar, E5, Arera Colony, Bhopal , Ph. 0755 – 2466859

Public Information Officer

Dr. R. P. Singh, Senior Research Officer, EPCO
Paryavaran Parisar, E5, Arera Colony, Bhopal, Ph. 0755 2460104, 2466970

Asstt. Public Information Officer

- 1 Dr. U. M. Shukla, Senior Research Officer, EPCO
Paryavaran Parisar, E-5 Arera Colony Bhopal Ph. 0755 – 2464318
- 2 Shri Sanjay Pandey, Sub Engineer, EPCO
Paryavaran Parisar, E-5 Arera Colony Bhopal Ph. 0755 – 2464318

17 Any Other Information

Ongoing Projects & Associated officers and Technical / scientific Assistants (as on 01-09-11)

S. No.	Name of Projects/Schemes	Associated Officers & Support. Tech./ Scient. Staffs
	MP State Sector Projects	
1.	Research, Education & Training	Dr.U.R. Singh (NO), Dr. Sadhna Tiwari, Dr. R.P. Payasi, Dr. U.M. Shukla, Dr. R.K. Jain, Mahesh Mishra
2.	Conservation of Urban Water Bodies	Dr. Sanjeev Sachdev (NO)
3.	Indira Gandhi Fellowship for Environment Improvement & Management	Dr. Sanjeev Sachdev (NO)

4.	State Environmental Impact Assessment Authority & State Expert Appraisal Committee	Dr R. P. Singh (OIC), Dr. Sadhana Tiwari (NO), Bhara Sahu, Staneley Varghese
5.	Training Programme for Beneficiaries of Scheduled Tribes and other traditional dwellers(Recognition of Forests Rights Act 06)	Dr. U.R Singh, Dr. R.K. Jain (NO), J.P. Namdev
	Central Sponsored Projects	
6.	National Lake Conservation Plan -Shivpuri Lakes	Dr. Vinita Vipat (NO)
7.	National Lake Conservation Plan –Sagar Talab, Sagar	Dr. Vinita Vipat (NO)
8.	National River Conservation Plan -Narmada river , Hoshangabad	Dr. U. M. Shukla (NO)
9.	National River Conservation Plan Beehar river, Rewa	Dr. U. M. Shukla (NO).
10.	National River Conservation Plan- Mandakini river, Chitrakoot	Dr. U. M. Shukla (NO)
	Central Sector Projects	
11.	National Green Core (NGC)	Dr. U.R Singh, Dr. U. M. Shukla (NO)
12.	National Environmental Awareness Campaign(NEAC)	Dr. U.R Singh, Dr. Abha Sinha (NO), Mahesh Mishra
13.	Management Action Plan of Pachmarhi Biosphere Reserve	Dr. R.P. Singh (OIC)
14.	Management Action Plan of Achanakmar-Amarkantak Biosphere Reserve (MP Part)	Dr. R.P. Singh (OIC)
	Bilateral/ Multilateral projects	
15.	Strengthening of MP Climate Change Cell through UNDP	Lokendra Thakkar, LCA (NO), Manohar Patil
	Consultancy Projects	
16.	Research Study on Vulnerability Assessment & Adaptation Strategy through Development Alternative, New Delhi	Lokendra Thakkar, LCA (NO), Manohar Patil (LCA), Alok Nayak (LCA),
17.	Shaurya Smarak, Bhopal	Vinita Verma (NO)
18.	Proposed new “Van Bhavan Complex” at Tulsi Nagar, Bhopal	Vinita Verma (NO)
19.	Proposed Complex for School of Good Governance & Policy Analysis near Bhadbada road, Bhopal.	Vinita Verma (NO)
20.	Redesigning of SADA (Counter Magnet) Office building & development of squares at Chawani, MCC, Bitholi tank, stop dam on Saank river, Gwalior	Vinita Verma (NO)
21.	Renovation of Offices at II,IV & V floor of Vindhyanchal Bhawan, Bhopal	Vinita Verma (NO)
22.	Renovation & new construction of State level Agriculture Extension & Training Centre at Barkheri Kalan, Bhopal	Vinita Verma (NO)
23.	Multipurpose Cultural Complex at Jabalpur	Vinita Verma (NO)
24.	Various architectural and interior projects for CPA at Satpura Bhawan, Valalbh Bhawan,	Vinita Verma (NO)

	Vindhyachal Bhawan, Panjiyan Bhawan etc at Bhopal	
25.	State Level Veterinary Training Institute at Bhopal	Vinita Verma (NO)
26.	Tribal Heritage Museum, Shyamla Hills , Bhopal	Vinita Verma (NO)
27.	Extension of M P Pollution Control Board Building, Paryavaran Parisar, Bhopal	Anita Verma (NO), Anoop Shrivastava, Rashmi Khare, Sanjay Pandey, Stanely Verghese
28.	Indore Haat, Indore	Vinita Verma (NO)
29.	Azad Smriti Mandir, Bhabra, Distt Alirajpur	Vinita Verma (NO)
30.	Multipurpose Hall at T T Nagar Stadium, Bhopal	Vinita Verma (NO)
31.	Designing of Cattle Sheds and related construction work at Tikamgarh, Sagar, Khargone, Mandsaur and Bhopal	Vinita Verma (NO)
32.	Kasturba Gandhi Girls Hostel cum School at various places in MP by Rajya Shiksha Kendra under Sarva Shiksha Abhiyaan	Anita Verma (NO), Anoop Shrivastava , Saptamy Prasad, Mini Jain, Sanjay Pandey and Rajesh Raikwar
33.	Office Building for State Information Commission, Bhopal	Anita Verma (NO)
34.	Landscape Projects: Vallabh Bhawan Campus	Rajesh Raikwar (NO)
35.	Designing of regional Family Welfare Training Centre at Bhopal	Vinita Verma (NO)
36.	Directorate Building for State Bureau of Investigation of Economic Offences at Aera Hills, Bhopal	Vinita Verma (NO)
37.	Interior of additional works at State Archaeology at Shyamla Hills, Bhopal	Vinita Verma (NO)
38.	Office cum godown from M. P. TBC at village Pipalner near Bhopal	Vinita Verma (NO)
39.	Construction of New Archaeology Museum at Sronj, Distt. Vidisha	Vinita Verma (NO)
40.	Renovation & upgradation of Gujari Mal Museum at Gwalior	Vinita Verma (NO)
41.	Architectural services for renovation of Head Office of the M. P.State Agro Industries Department Corporation Ltd at mezzanine & third floor of Panchanan Bhawa, Bhopal	Vinita Verma (NO)
42.	Establishment of a centre for ICMR & Other related works at Kamla Nehru Gas Rahat Hospital, Bhopal	Vinita Verma (NO)
43.	Construction of New Block of MLB Girls College similar to National Premier Institute	Vinita Verma (NO)
44.	Providing architectural services, DPR, working drgs, etc for building works to be executed by PIU, PWD (Projects for Health & Tribal Deptt.) [Total 81 no projects]	Vinita Verma (NO), Saptamy, Meena
45.	Upgradation of facilities at playground near Central Library, Bhopal	Vinita Verma (NO)

46.	Designing of Govt. Residential Bungalows for the Hon'ble Ministers of M. P. (35 nos. total)	Vinita Verma (NO), Meena, Vandana
47.	Memorial design for Tantya Bheel at Khandwa Distt. of M. P.	Monika Shrivastava (NO)
48.	Memorial for Bheema Nayak at Badwani Distt. of M. P.	Monika Shrivastava (NO)
49.	Prototype Desing of Smarak Stambh for 1857's freedom fighters at many places in M. P.	Monika Shrivastava (NO)
50.	Prototype Housing projects for Gas Victims at Palasi village Bhopal	Monika Shrivastava (NO)
51.	Solar Energy Park at Rajgarh, M. P.	Monika Shrivastava (NO)
52.	Residential Projects for Kokta Bhopal	Monika Shrivastava (NO)
53.	Yoga Centres in different regions of Bhopal and various construction work in sub division for Gas Rahat Deptt., Bhopal	Monika Shrivastava (NO)
54.	Govt. Schools in gas affected areas and necessary construction work in Hospitals for Gas Rahat Deptt., Bhopal	Monika Shrivastava (NO)
55.	Sales Tax Deptt. Circle office buildings of Burhanpura, M. P.	Monika Shrivastava (NO)
56.	Construction of new composite collectorate office and staff quarter in Ashok Nagar Distt.	Monika Shrivastava (NO)
57.	Construction of new collectorate office and staff quarters in Hoshangabad Distt.	Monika Shrivastava (NO)
58.	Collection of consultancy fee against Architectural Debtor Projects (old projects) from different Deptt. of M. P. & Chhattisgarh about (30 projects)	Monika Shrivastava (NO)
59.	Preparation of Master Plan for Simhastha Mela Area Ujjain	Anoop Shrivastava (NO), Anita Verma, Vandana Upadhaya
60.	Training Centre for Fisheries Deptt. Nowgaon, Chhattarpur	Anita Verma (NO)
61.	Office complex for M. P. State Mining Corporation, Directorate of mining	Anita Verma (NO)
62.	Interior designing of M. P. School of Drama at Rangshri Little Ballet Irople, Bhopal	Anita Verma (NO)
63.	Regional Arts Centre Rewa & Khandwa	Anita Verma (NO)
64.	Vallabh Bhawan Extension Project, Bhopal	Smt Sandhya Vyas (NO)
65.	Architectural/Engineering services for proposed campus of National Institute for Research Environmental Health at Bhopal	Smt Sandhya Vyas (NO)
66.	Sales tax department circle office building at Burhanpur	Smt Sandhya Vyas (NO)
67.	Design of model Lok Seva Kendra	Smt Sandhya Vyas (NO)
68.	Construction of New composite Collectorate office building at Hoshangabad District	Smt Sandhya Vyas (NO)
69.	ANM Training Schools & Hostels in 9 districts (Health Deptt. Project)	Smt Sandhya Vyas (NO)
70.	Construction of New Composite Collectorate office building at Guna district	Smt Sandhya Vyas (NO)

	Others	
71.	Diploma in Environmental Management for Community Collage with IGNOU	Dr. U. R. Singh, Dr. R. P. Pyasi, Dr. Dixit
72.	Study of Pteridophytic flora of Pachmarhi Biosphere Reserve	Dr. R.P. Singh (NO), Shri Ajit Sharma
73.	Climate Change Adaptation in Rural Areas of India (MoEF, GoI & GIZ German Project as a part of Indo-German Development Technical Assistance Project.)	Lokendra Thakkar (NO) Manohar Patil
74.	Paper Recycling Project	Rajesh Mishra (NO)
75.	Recovery of Old Debtors of Planning Division	Monica Shrivastava (NO) and J P Namdev

NO = Nodal Officer

OIC = Officer-in-Charge

For further information may please refer our organisational web site www.epco.in